



PRESERVATION LONG ISLAND

Incorporated as The Society for the Preservation of Long Island Antiquities

Title: Gallery Attendant

Positions Available: 2

Location: Cold Spring Harbor, New York

Job Type: Part-time hourly, Seasonal/Weekends

Duration: August 15-December 1, 2024

Reports to: Assistant Director for Operations & Programs

Compensation: \$18.00/hour.

Position

Preservation Long Island is seeking an enthusiastic Gallery Attendant to join our team for the upcoming exhibition season. This year's exhibition will focus on the art of Edward Lange, a 19th-century German immigrant artist who captured Long Island's varied landscapes and bustling villages in his paintings. Gallery Attendants will play a crucial role in enhancing this exhibition by engaging directly with visitors in the gallery.

Responsibilities:

- Undergo training on exhibition content and responsibilities (paid)
- Open and close the gallery for visitor hours
- Greet and manage visitors
- Collect admissions and book sales
- Enhance the visitor experience by providing relevant information about the exhibition, highlighting key artifacts, artworks, historical context, and general information about Preservation Long Island and its programs
- Be informed about exhibition themes and content to answer visitor questions accurately
- Maintain gallery safety and tidiness

Qualifications

- Reliable, organized, and outgoing
- Excellent communication and interpersonal skills
- Ability to engage with the public and adapt communication styles
- Ability to handle money, credit card processing, and a basic security system.
- An interest in history and/or the decorative arts as well as previous guide/docent and/or customer service experience are a plus.

Terms

This is a part-time seasonal position (August 15th to December 1st 2024) with a commitment of 1-2 days per week. The weekly schedule for the exhibition is 11am to 4pm, Fridays-Sundays. Gallery Attendants are expected to coordinate coverage with their fellows Attendants and their supervisor in the event of absence. Compensation will be \$18.00/hour.

Preservation Long Island recognizes and values the benefits of a diverse workforce. We are committed to providing equal opportunity in employment to all qualified persons without regard to race, color, religion, sex, age, disability, national origin, gender identity, or sexual orientation.

How to Apply

Interested applicants should email a resume or list of experience to Andrew Tharler at atharler@preservationlongisland.org.

About Preservation Long Island

Headquartered in Cold Spring Harbor, NY, Preservation Long Island's mission is to celebrate and preserve Long Island's diverse cultural and architectural heritage through advocacy, education, and stewardship of historic sites and collections. Working to raise awareness, appreciation, and support for the celebration of a shared past, our program areas include interpreting historic sites; collecting art and material culture pertaining to Long Island history; creating publications and exhibits; and providing direct support and technical assistance to individuals and groups engaged in local preservation efforts.

About the Exhibition:

Promoting Long Island: The Art of Edward Lange, 1870–1889 explores the artist's journey from newly arrived immigrant to influential booster of Long Island's expanding social culture and scenic environment. For years, Long Islanders had commissioned Lange to produce paintings of their houses and businesses that would hang in their parlors and places of work. Local communities were thrilled when the artist began taking on more public subjects that appealed to a broader audience and memorialized towns across Long Island. As Lange's body of work grew, it offered a new visual record of Long Island that appealed to locals and spurred the intrigue of outside visitors alike.